

— DIGITAL —
PERMIT BOOK

Driver App
V 2024.04

LOGIN

Let's Sign You In

Welcome back, to
Digital Permit Book!

Comp ID
Enter Comp ID

Username
Enter username

Password
Enter password 

Login

Login with email

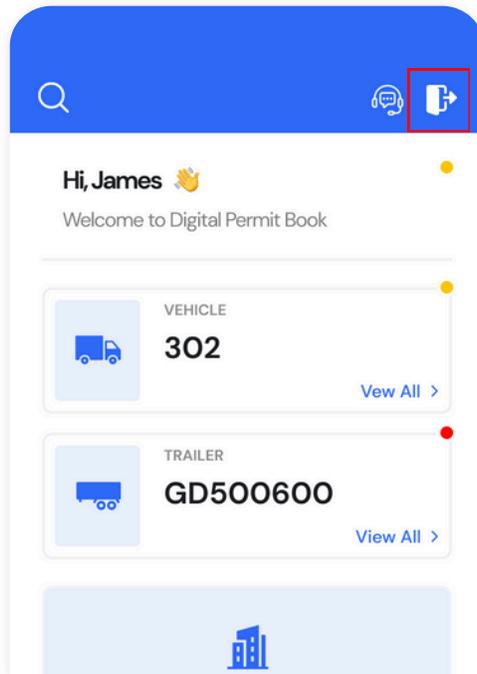
STEP 1

Open Digital Permit Book App.

Type Comp ID, username and password
provided by your company.

Press login.

LOGOUT



STEP 1

From home screen, Press logout.

FORGOT PASSWORD

Comp ID
Enter Comp ID

Username
Enter username

Password
Enter password

Login

Login with email

Forgot Password ?

Get Help

STEP 1

From login screen, Select forgot password.

←

Forget Password

Enter your email address to reset password.

Email Address
hannah.turin@email.com

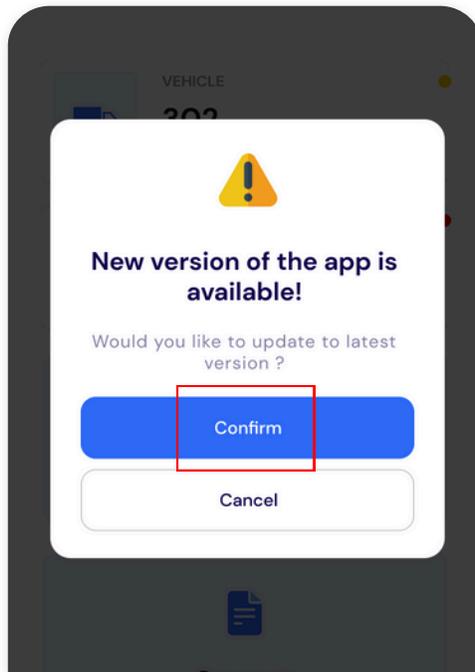
Reset Password

STEP 2

Enter email associated with your driver account.

Press reset password.

UPDATE APP

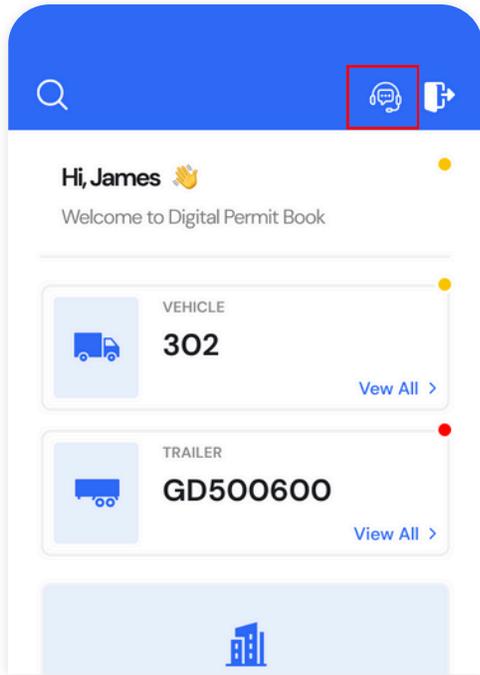


STEP 1

App will push a notification with new version update.

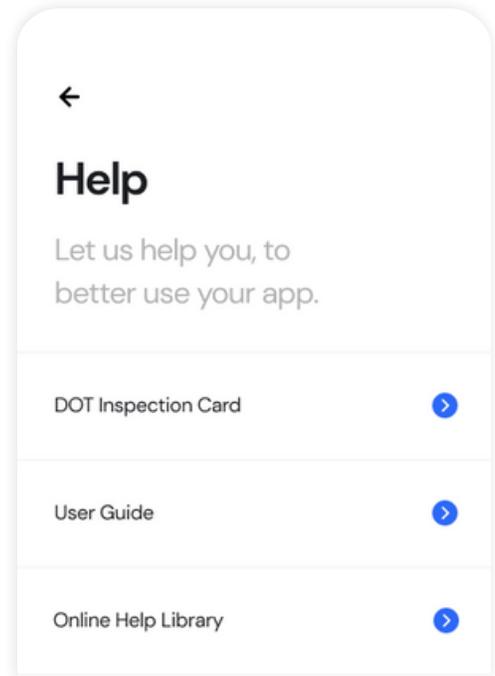
Press confirm to update app.

GET HELP



STEP 1

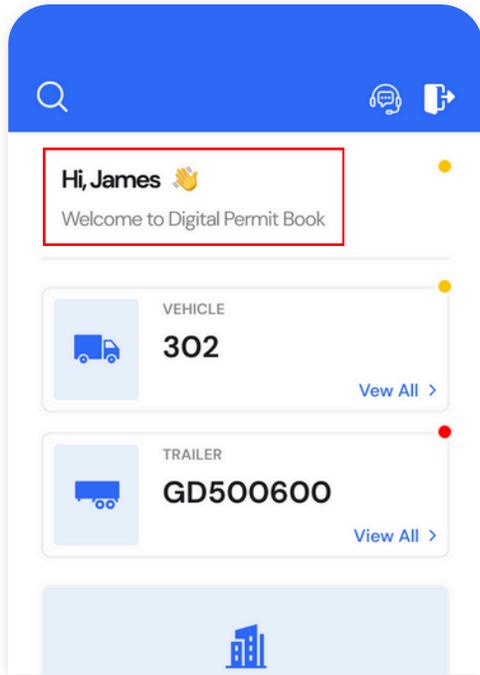
From home screen, Click on help.



STEP 2

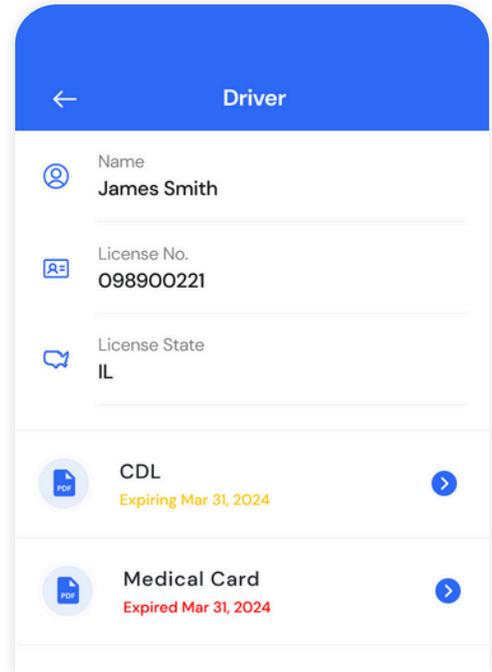
Choose how we can help you.

DRIVER PROFILE



STEP 1

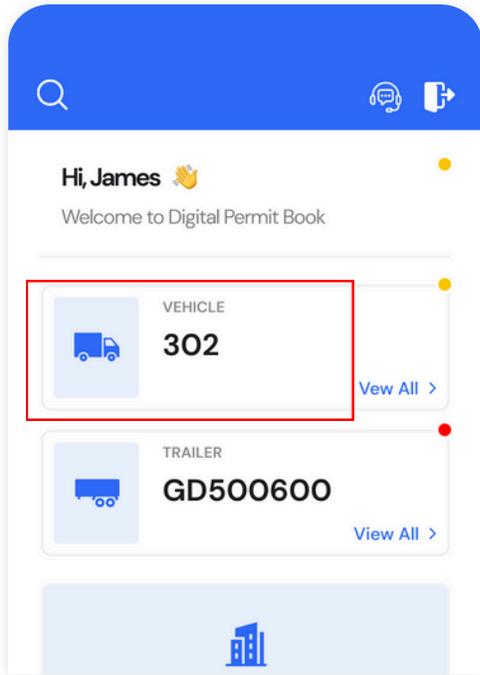
From home screen, Click on your name.



STEP 2

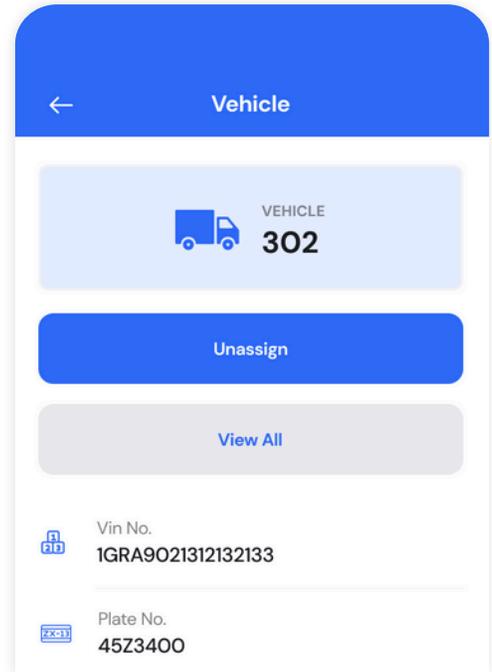
View driver profile.

VEHICLE INFORMATION



STEP 1

From home screen, Click on vehicle.



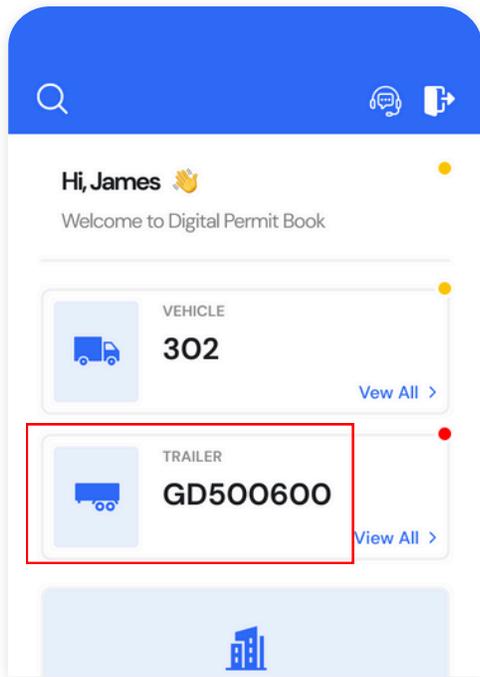
STEP 2

View vehicle information.

Unassign vehicle if needed.

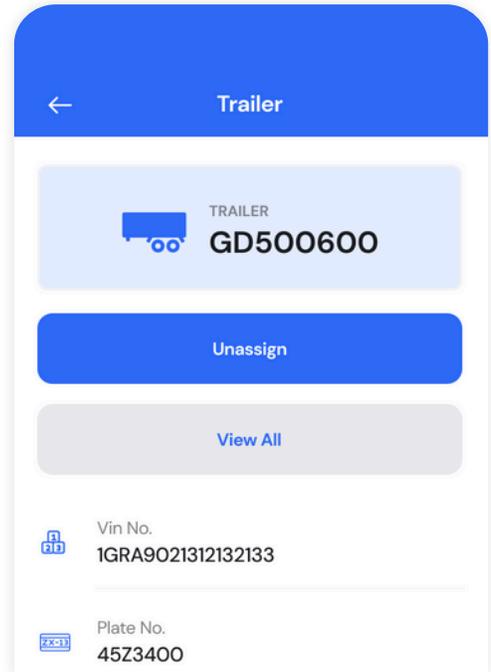
Press view all to view all vehicles.

TRAILER INFORMATION



STEP 1

From home screen, Click on trailer.



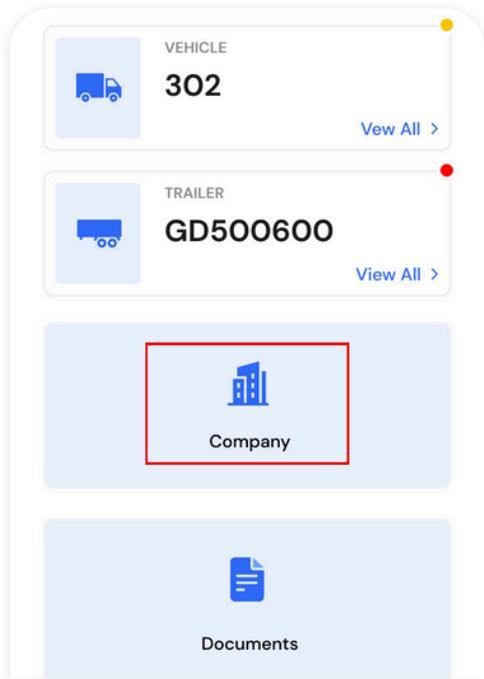
STEP 2

View trailer Information.

Unassign trailer if needed.

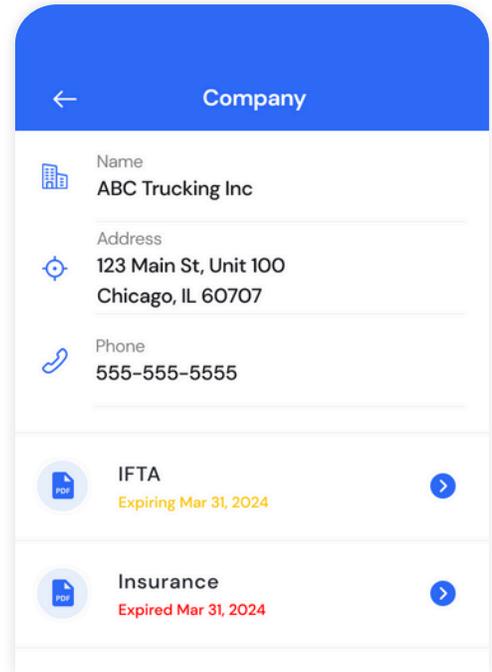
Press view all to view all trailers.

COMPANY INFORMATION



STEP 1

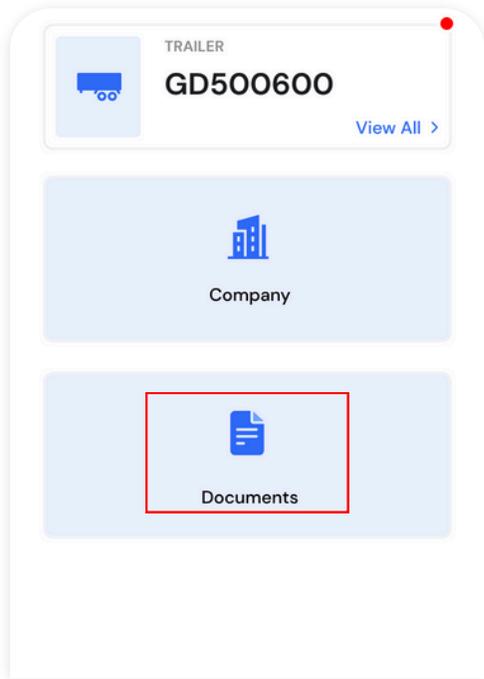
From home screen, Click on Company.



STEP 2

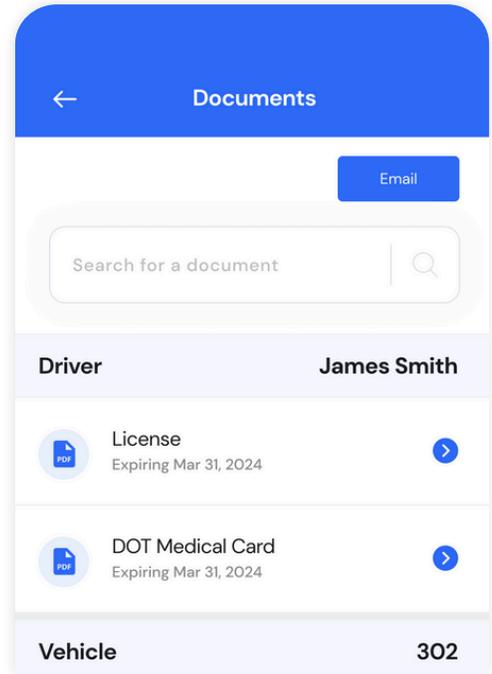
View company information.

DOCUMENTS



STEP 1

From home screen, Click on documents.



STEP 2

View documents.
Search for documents.
Email Documents.

ALL DOCUMENTS

The screenshot displays a mobile application interface titled "Documents". At the top, there is a blue header with a back arrow and the title "Documents". Below the header is a search bar with the placeholder text "Search for a document" and a magnifying glass icon. To the right of the search bar is a blue button labeled "Email".

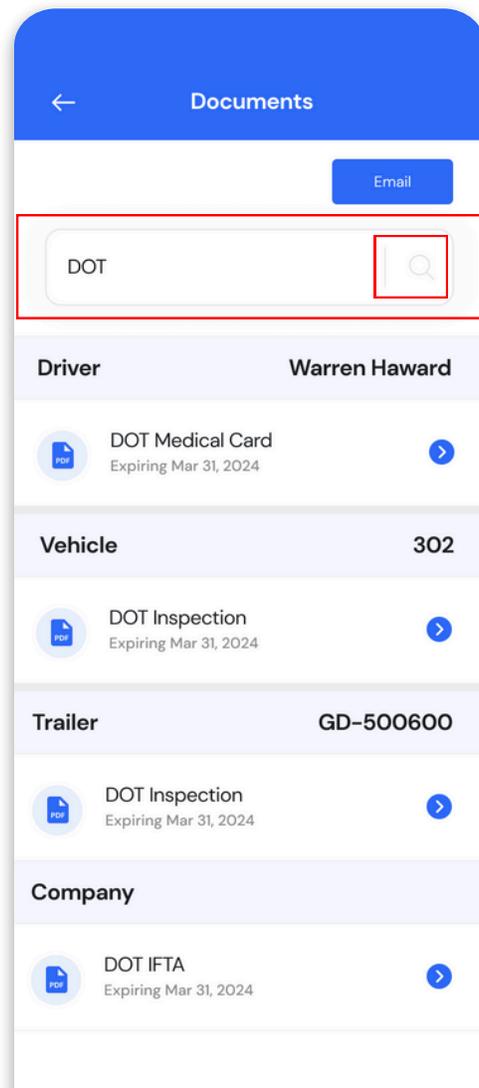
The main content is organized into sections:

- Driver James Smith:**
 - License (Expiring Mar 31, 2024)
 - DOT Medical Card (Expiring Mar 31, 2024)
- Vehicle 302:**
 - Registration (Expiring Mar 31, 2024)
 - DOT Inspection (Expiring Mar 31, 2024)
- Trailer GD500600:**
 - Registration (Expiring Mar 31, 2024)
 - DOT Inspection (Expiring Mar 31, 2024)
- Company:**
 - DOT IFTA (Expiring Mar 31, 2024)
 - ELD Documents (Expiring Mar 31, 2024)

Red arrows indicate the following relationships:

- An arrow points from "Search Documents." to the search bar.
- An arrow points from "Email Documents." to the "Email" button.
- An arrow points from "Driver Documents." to the "Driver" section header.
- An arrow points from "Vehicle Documents." to the "Vehicle" section header.
- An arrow points from "Trailer Documents." to the "Trailer" section header.
- An arrow points from "Company Documents." to the "Company" section header.

SEARCH DOCUMENTS

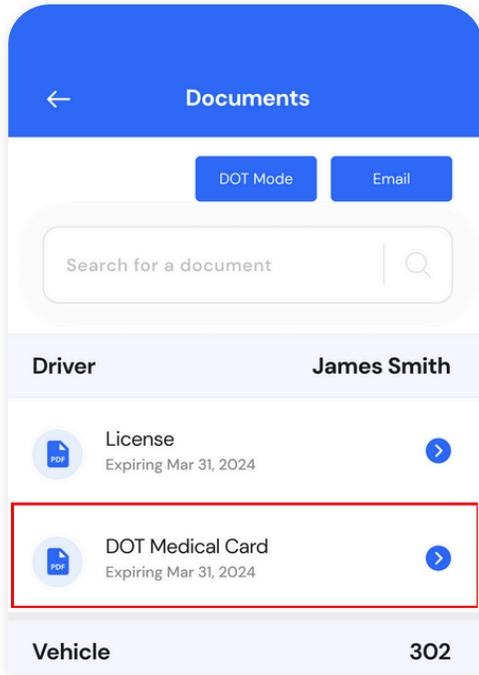


STEP 1

From documents, search for documents.

Results will display in sections to which the document belongs.

OPEN DOCUMENTS



STEP 1

From documents, Click any document, to open.



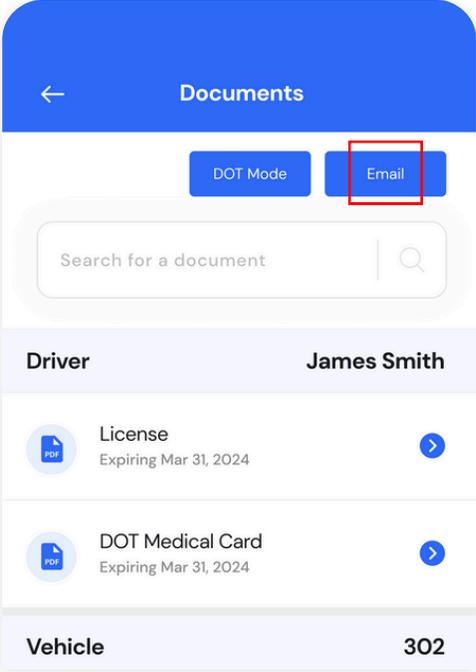
STEP 2

View document.

To go back, Press back, or swipe from left side inwards.

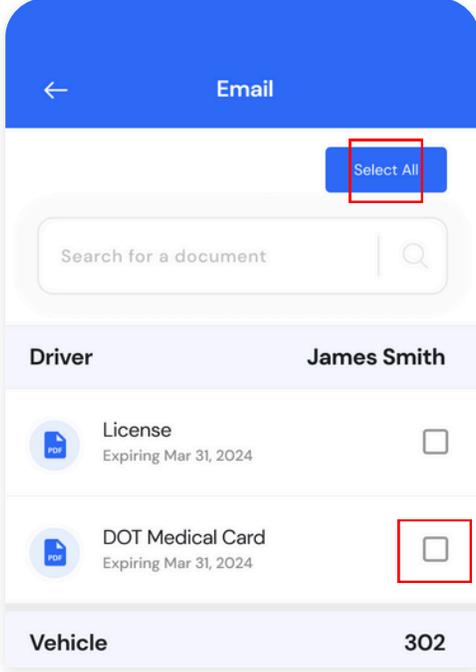
To share, go to share button.

EMAIL DOCUMENTS



STEP 1

From documents, Click email.



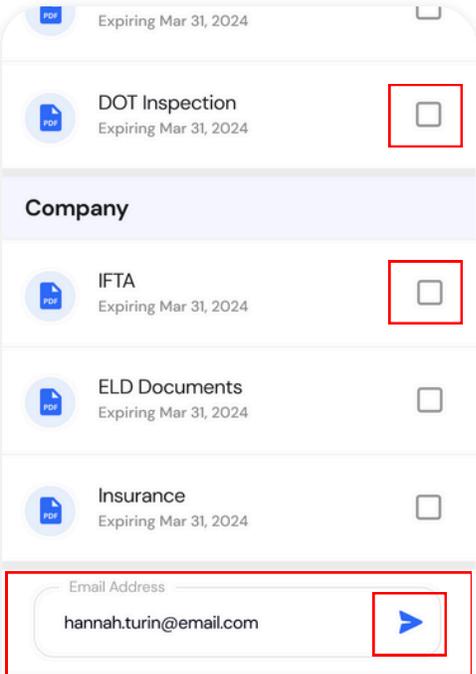
STEP 2

Select all, or select documents to email.

Step 3, next page.



EMAIL DOCUMENTS

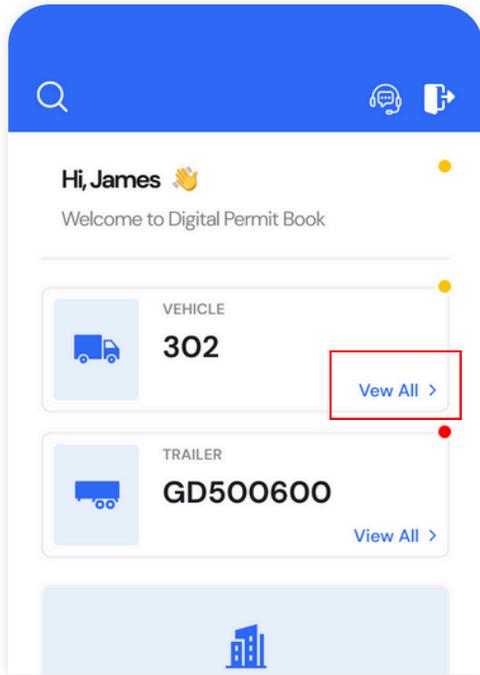


STEP 3

Scroll down.

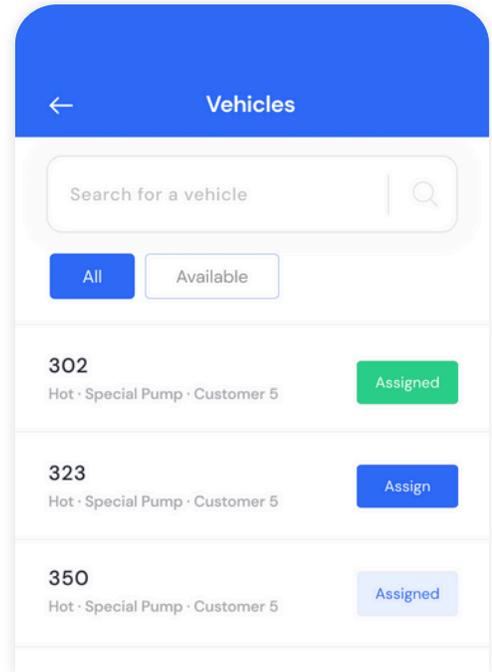
Enter email, and press send.

VIEW ALL VEHICLES



STEP 1

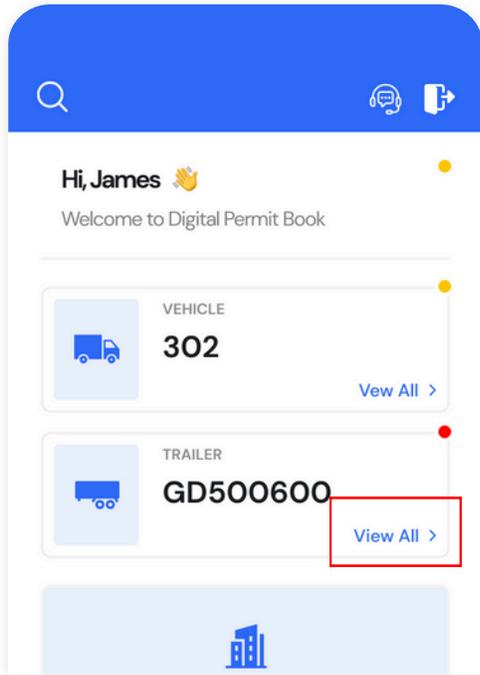
From home screen, Click on view all.



STEP 2

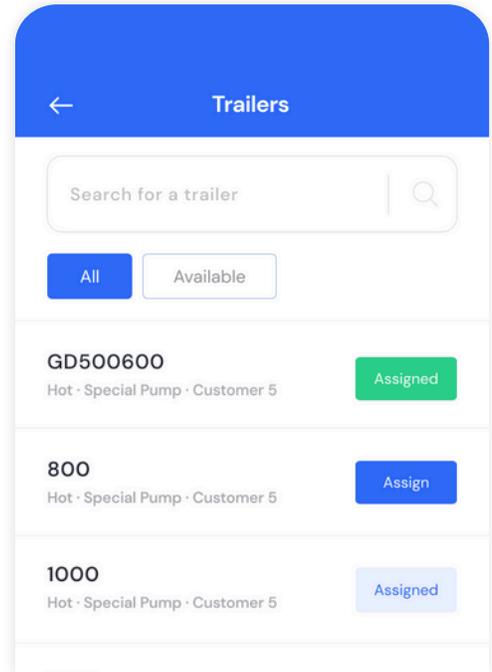
View all vehicles.
Search for a vehicle.

VIEW ALL TRAILERS



STEP 1

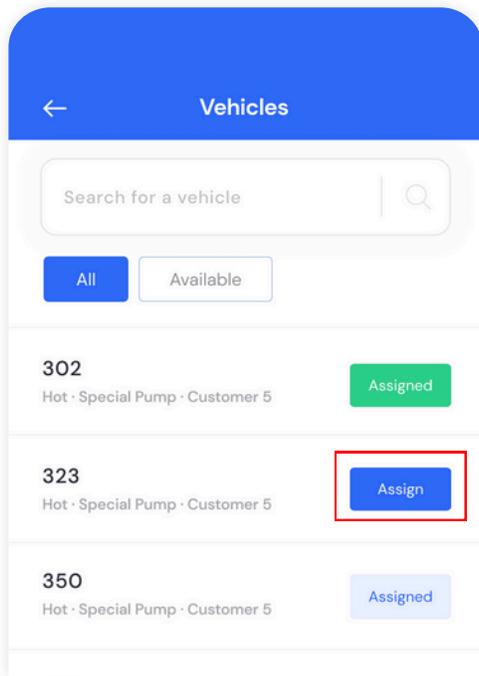
From home screen, Click on view all.



STEP 2

View all trailers.
Search for a trailer.

VEHICLE UNASSIGN & ASSIGN



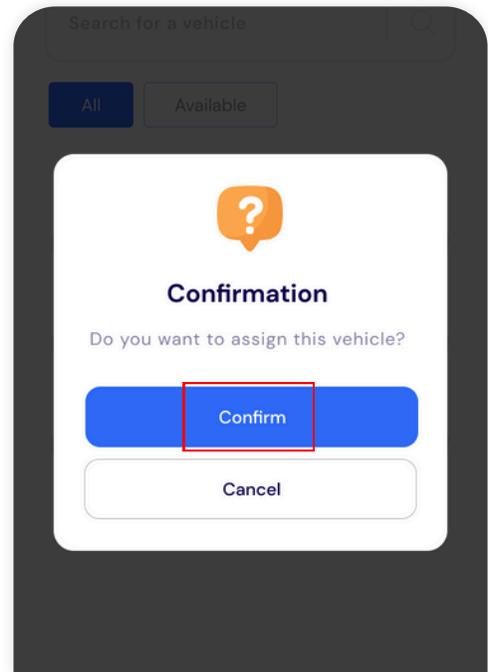
STEP 1

Search for a vehicle, or scroll down and find a vehicle.

Press assign.

Your current vehicle will be with green assigned button.

Vehicles with gray assign button, are already assigned to other drivers. (step 3)



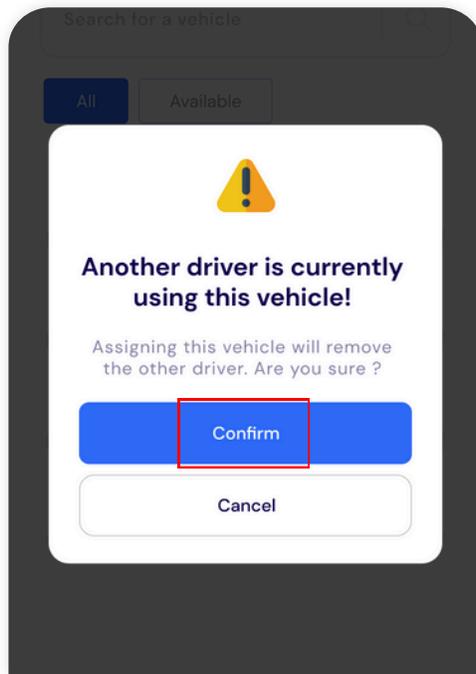
STEP 2

Press confirm.

Step 3, next page.



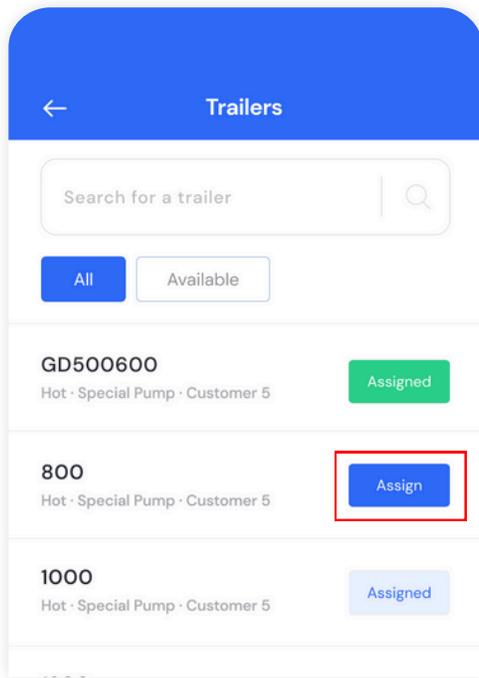
VEHICLE UNASSIGN & ASSIGN



STEP 3

If you select vehicle already assigned to another driver, please confirm that you have correct vehicle, and press confirm.

TRAILER UNASSIGN & ASSIGN



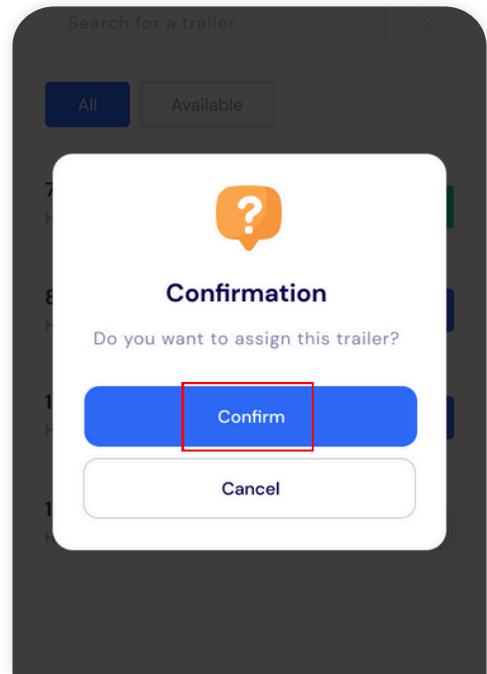
STEP 1

Search for a trailer, or scroll down and find a trailer.

Press assign.

Your current trailer will be with green assigned button.

Trailers with gray assigned button, are already assigned to other drivers. (step 3)



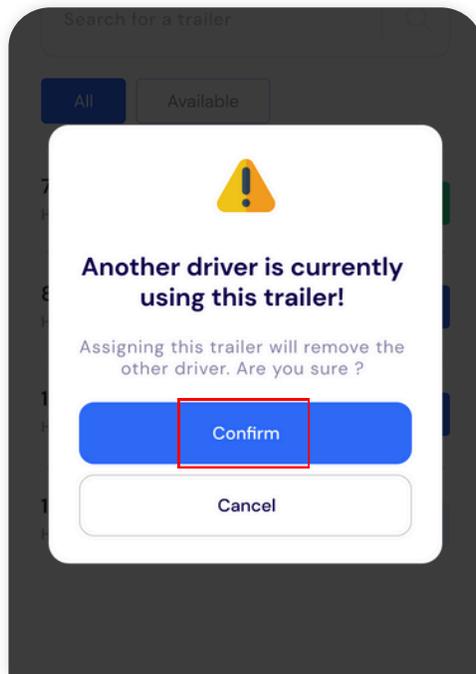
STEP 2

Press confirm.

Step 3, next page.



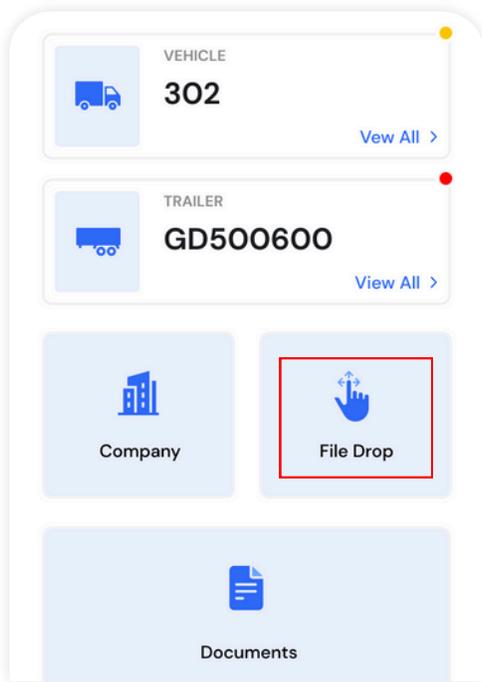
TRAILER UNASSIGN & ASSIGN



STEP 3

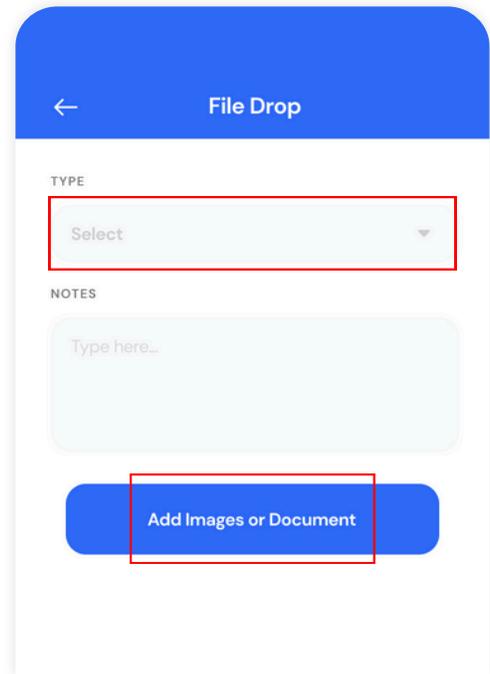
If you select trailer already assigned to another driver, please confirm that you have correct vehicle, and press confirm.

FILE DROP



STEP 1

From home screen, Click on file drop.



STEP 2

Select type of document.

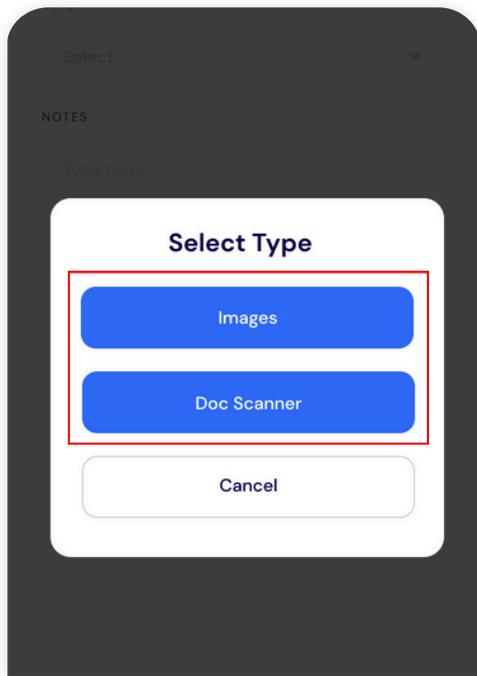
Enter notes if needed.

Press add images or document.

Step 3 & 4, next page.



FILE DROP

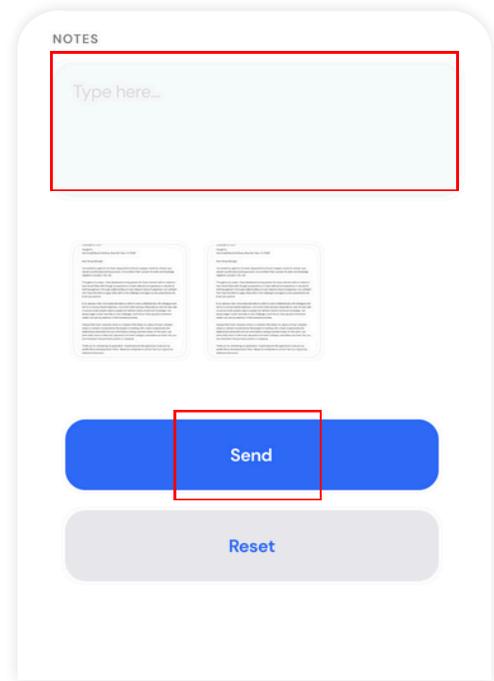


STEP 3

Select type.

Images will allow you to add from camera or photo gallery.

Doc scanner will launch scanner to scan document.



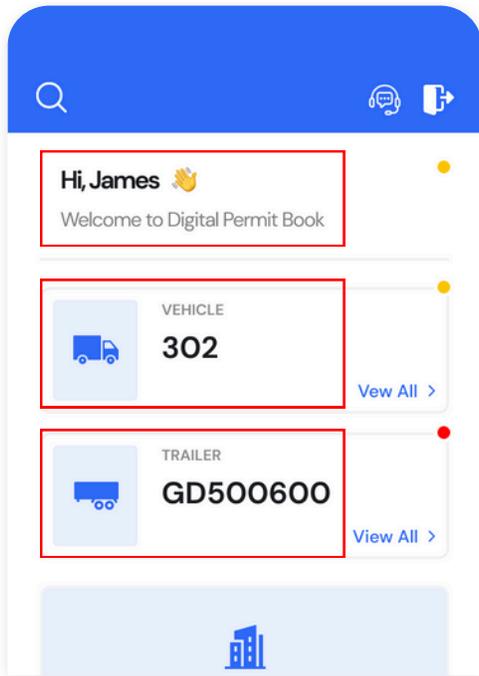
STEP 4

Enter note if needed.

Press send.

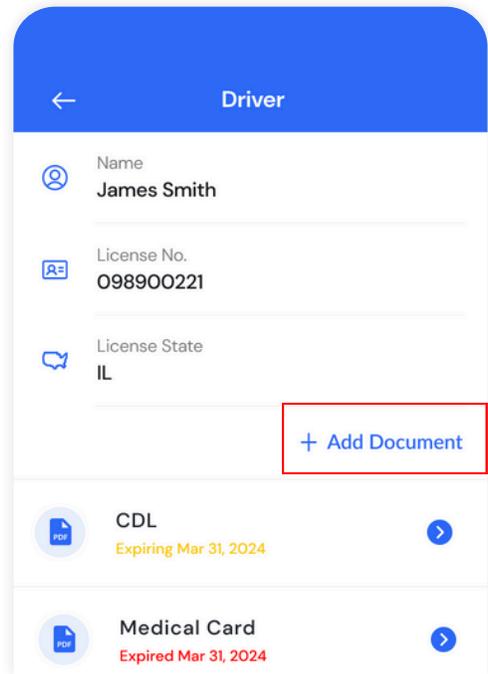
Press reset to start over.

ADD DOCUMENTS



STEP 1

From home screen, Click on any profile.
Driver, Vehicle, or Trailer.



STEP 2

Press Add Document.

Step 3 & 4, next page.



ADD DOCUMENTS

← Add Document

TYPE

Select

EXPIRY DATE

Select

DESCRIPTION

Type description...

Add Images or Document

STEP 3

- Select type.
- Set Expiry Date if required.
- Enter Description.

Select

NOTES

Type here...

Select Type

Images

Doc Scanner

Cancel

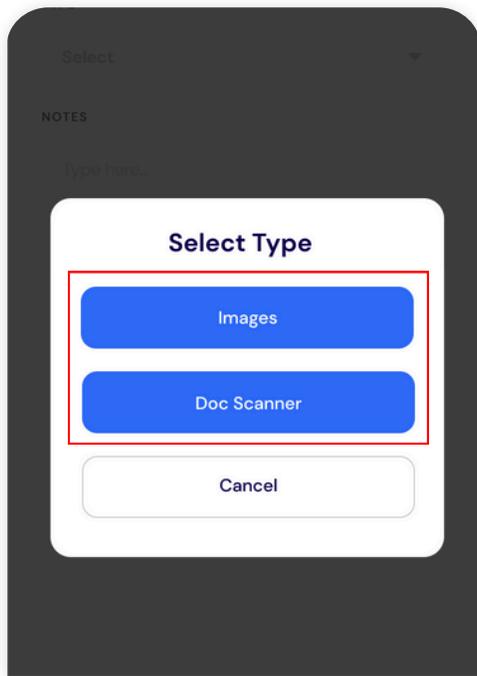
STEP 4

- Select type.
- Images will allow you to add from camera or photo gallery.
- Doc scanner will launch scanner to scan document.

Step 5 & 6, next page.



ADD DOCUMENTS

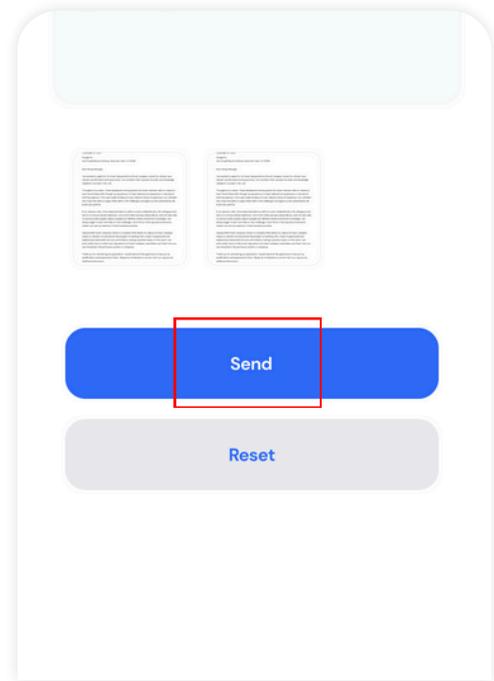


STEP 5

Select type.

Images will allow you to add from camera or photo gallery.

Doc scanner will launch scanner to scan document.



STEP 6

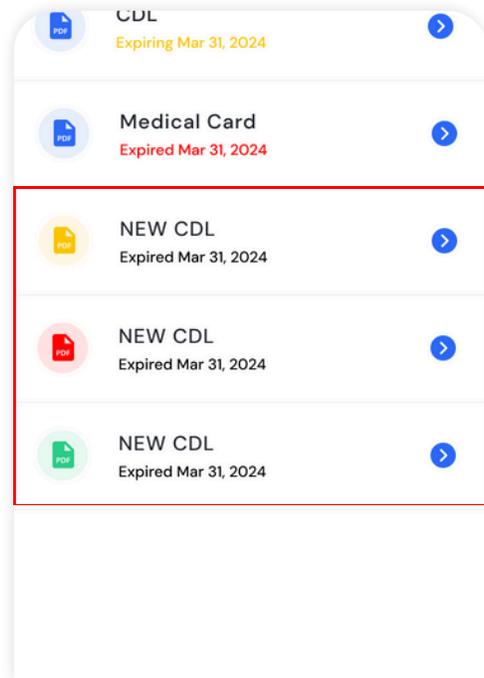
Press send.

Press reset to start over.

Step 7, next page.



ADD DOCUMENTS



STEP 7

After document is sent.

Yellow means its in review.

Red means its not accepted and you need to click on it and rescan.
(You will get a notification.)

Green means document is good and accepted by company.